



# PURCHASE ORDER

## CITY GOVERNMENT OF PASIG

Agency Name

Supplier : PHILCOPY CORPORATION  
 Address : 793 J.P. Rizal Street, Poblacion, Makati City

P.O. No. : 23-04-0154  
 Date : 25 April 2023  
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 30 Calendar days  
 Date of Delivery : \_\_\_\_\_ Payment Term : within 45 days upon completion of delivery

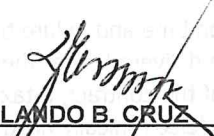
ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	UNIT	1	COPIER MACHINE-, KYOCERA -capable of host-based printing, copying and scanning Printing method: laser or Equivalent has at least 256 MB of memory  Resolution: at least 1800X600 dpi in Printing, at least 600X600 in scan or copy. -copy and print speed of 3 seconds per copy or faster at size A4. -Scan speed of 3 seconds per image or faster on monochrome at size A4. -Capable of copying And printing from A6 to A3 or more paper sizes in its original set up. -capable of economical copy mode and ID card copying. -capable of reducing the image to be printed or copied to atleast 25%. -capable of enlarging image to be printed or copied to at least 400%. -capable of various connection interfaces for printer sharing. -support several copy functionalities such as scan and copy, auto-sorting, automatic cassette change when a tray runs out of paper, and other functionalities. -support various file type outputs in scanning. -support several scanning output transfer functionalities such as direct-to-email, to-network or TWAIN scanning. -Support USB, LAN, and other interfaces. -Support by manufacturer's application/s that optimize the printer functionalities. -Supported by windows OS, Mac, Unix OS, linux OS. -with printer maintenance kit. -with at least 1 year of parts replacement free for charge or up to 150,000 duty cycles (print, scan, ), whichever comes first. -with warranty on accessories for at least 1 year.	49,400.00	49,400.00

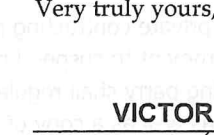
for the use of Bantay Pasig Division office. for the use of Peace and Order Department


Control No. **4374** GRAND TOTAL : **Php 49,400.00**


**Total Amount in Words** Forty-nine Thousand Four Hundred Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the. 2016 IRR of RA 9184.

Conforme :  
  
ROLANDO B. CRUZ  
 (Signature over printed name of Supplier)  
6-9-23  
 Date

Very truly yours,  
  
VICTOR MA REGIS N. SOTTO  
 (Authorized Official)  
 City Mayor

Requisitioning Office/Dept. :  
  
RODRIGO M. DE DIOS  
 (Authorized Official)

Funds Available :  
  
JUVY A. CUENCO  
 Chief Accountant

Amount : ₱ 49,400.-  
 OBR No. : 100-2023-02  
0013-1017-A413



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ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
			-the installation will be taken care of by the supplier. -the supplier will be provide training on the proper use of the unit to end-users. -with free repair sevice for at least two(2) years and it the unit required prolonged service, the supplier shall install a back-up uint. ***** Nothing Follows *****		

for the use of Bantay Pasig Division office. for the use of Peace and Order Department

Control No. **4374**

GRAND TOTAL :

**Php 49,400.00**

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Conforme :

Very truly yours,

ROLANDO B. CRUZ

(Signature over printed name of Supplier)

6-9-23

Date

VICTOR MA REGIS N. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/Dept. :

Funds Available :

RODRIGO M. DE DIOS  
(Authorized Official)

JUVY A. CUENCO  
Chief Accountant

Amount : ₱ 49,400.-  
OBR No. : 100-2027-00  
0013-1013-143